

Attachment B

**Policies and Procedures of the Local
Pedestrian, Cycling, Traffic Calming and
Transport Forum**

LOCAL PEDESTRIAN, CYCLING, TRAFFIC CALMING AND TRANSPORT FORUM

The Local Pedestrian, Cycling, Traffic Calming and Transport Forum ('the Forum') is a statutory forum, established under the Road Transport Act 2013, the Roads Act 1993, the Authorisation and Delegation Instrument for Prescribed Traffic Control Devices and Regulation of Traffic (2025), and in accordance with administrative procedures established by Transport for NSW.

Chairperson Councillor Adam Worling

Alternate Chairperson Councillor Jess Miller

Members

The mandatory members of the Local Pedestrian, Cycling, Traffic Calming and Transport Forum are as follows:

- one representative of Council (Chairperson or alternate Chairperson);
- one representative of NSW Police;
- one representative of Transport for NSW;
- the local State Member of Parliament (MP) or their nominee; and
- one representative of a relevant NSW Government agency (where applicable)*.
- It is also mandatory to invite the operator of any public passenger service likely to be affected by a proposal to any Local Pedestrian, Cycling, Traffic Calming and Transport Forum meeting where that proposal is being reviewed.

Representatives of NSW Police and State MPs provide advice on matters in their respective command or electorate.

*The NSW Government agencies are members for matters relating to roads over which they have jurisdiction only (for example, Property NSW / Place Management NSW / Infrastructure NSW). The City of Sydney Council is not a member for these matters.

The City will also have non-mandatory members as follows:

- Transport Workers Union representative;
- Cycling representative;
- Pedestrian representative; and
- Local Health District representative.

The Chairperson and their alternate shall be determined by Council. The views of informal members are considered but not binding.

Administration

City staff convene meetings and provide administrative support for the Forum, including the preparation of agendas, reports and minutes, and formally represent Council when both the Chairperson and the alternate are absent.

Agendas, minutes and records of the use of prescribed traffic control device authorisations will be published on Council's website.

Function

Council has been delegated certain powers from Transport for NSW with regard to traffic matters on Council roads. A condition of this delegation is that Council must establish a Local Pedestrian, Cycling, Traffic Calming and Transport Forum and refer certain matters to the Forum prior to approval and implementation. The Local Pedestrian, Cycling, Traffic Calming and Transport Forum has no decision-making powers. It is primarily a technical review body which is required to advise Council on certain traffic related matters. All proposals considered by the Local Pedestrian, Cycling, Traffic Calming and Transport Forum must still be formally approved by either the elected Council or authorised City staff (depending on the nature of the proposal), taking the Forum's advice into consideration.

Meetings/Attendance

The Local Pedestrian, Cycling, Traffic Calming and Transport Forum generally meets every third Thursday of the month at 10.00am in the Council Chamber, Level 1, Sydney Town Hall, George Street, Sydney (or as advised). Members of the public are welcome to attend and speak to an item on the Local Pedestrian, Cycling, Traffic Calming and Transport Forum agenda. Addresses to the Forum are limited to 3 minutes, but this can be extended at the discretion of the Chairperson. If a member of the public wishes to attend, it is requested that they inform the Committee Secretary in advance on 9265 9648.